

NHDC LIMITED

(A JV of NHPC Ltd. & Govt. of Madhya Pradesh)

CIN: U31200MP2000GOI014337

Regd. Office: NHDC Parisar, Shyamla Hills, Bhopal-462013 (Madhya Pradesh)

Notice Inviting E-Tender

Online Bids are invited for and on behalf of NHDC Ltd. through **Domestic Competitive Bidding** with e-Reverse Auction (e-RA) in **Single Stage-Two Part Bidding** basis (i.e. Part-I:-Technical-Bid and Part-II:-Financial Bid) from eligible bidders for “**Design, Engineering, Procurement & Construction (EPC) Contract for development of 8 MW, Ground Mounted Solar Photo Voltaic (SPV) Plant at Sanchi, Dist. Raisen (MP) including evacuation arrangement up to DISCOM substation along with Five Years Comprehensive Operation & Maintenance of plant under KUSUM-C as per RFP invited by MPUVNL**”.

Complete bid document can be downloaded and submitted through the portal <https://eprocure.gov.in/eprocure/app>. The last date of submission of online bids is **11.10.2022 (4:00 PM)**.

The date and time for e-Reverse Auction shall be intimated separately by NHDC. For further details, please visit <https://eprocure.gov.in/eprocure/app>.

Subsequent amendments, if any, shall be posted only on the aforesaid websites.

-Sd-

General Manager (CP&A)

Telefax No: +91 (755) 4030112,

Email: nhdclandp1@gmail.com



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दिनांक 08.09.2022

निविदा आमंत्रण सूचना

एनएचडीसी लिमिटेड की ओर से निम्न कार्य के लिए प्रतिष्ठित फर्मों से आनलाइन निविदायें आमंत्रित की जाती हैं

1. Online bids are invited through Domestic Competitive Bidding in Single Stage -Two Part Bidding Basis (i.e. Part-I: Technical Bid and Part-II : Financial Bid) with e-Reverse Auction (e-RA) by NHDC Ltd. from eligible Bidders for “**Design, Engineering, Procurement & Construction (EPC) Contract for development of 8 MW, Ground Mounted Solar Photo Voltaic (SPV) Plant at Sanchi, Dist. Raisen, (MP) including evacuation arrangement up to DISCOM substation along with Five Years Comprehensive Operation & Maintenance of plant under KUSUM-C as per RFP invited by MPUVNL**”

The details of work are available in the tender document which can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> and the bid is to be submitted online only on <https://eprocure.gov.in/eprocure/app> upto last date and time of submission of tender. Sale of physical tender document is not applicable.

E-Reverse Auction (e-RA) shall be conducted. The decision of NHDC regarding adoption of e-RA shall be final.

THE BRIEF DETAILS OF THE TENDER ARE AS UNDER:

Sl. No.	Item	Description
i)	Estimated Cost	Rs. 43.31 Cr. with taxes includes development of 08 MW Solar project in all respect, evacuation line and bay and 05 year O&M charges
ii)	Mode of tendering	e-procurement System Cover-I: Techno-Commercial Bid Cover-II: Price Bid
iii)	Cost of bid document	Rs. 5900/- including GST@18% (Rupees Five Thousands & Nine Hundreds only) , (in the form of DD/ BC/ Online (NEFT/ RTGS etc.) favouring “NHDC Ltd.” payable at Bhopal).
iv)	EMD	Rs.65,00,000/- (Rupees Sixty Five Lakhs only) (in the form of BG/BC/DD favouring “NHDC Ltd.” payable at Bhopal).



v)	Period of Bid Validity	90 days from the last date of submission of online Bids
vi)	Completion Period	a) Completion Period of “ Design, Engineering, Procurement & Construction (EPC) Contract for development of 8 MW, Ground Mounted Solar Photo Voltaic (SPV) Plant at Sanchi, Dist. Raisen (MP) including evacuation arrangement up to DISCOM substation along with Five Years Comprehensive Operation & Maintenance of plant under KUSUM-C as per RFP invited by MPUVNL ” from the date of issue of Notification of Award including Commissioning Period is 07 (Seven) months. b) Duration of Comprehensive Operation & Maintenance is 05 years from the date of completion of the project.
vii)	Tender Inviting Authority	General Manager (CP&A) , NHDC Ltd., Corporate Office, Shyamla Hills, Bhopal. Phone/Fax No. 0755-4030112, Email: nhdclandp1@gmail.com

Note: Tender Fee and EMD (both in original) as per Clause 4.0 & 14.0 of Vol.0, Section-II i.e. ITB respectively should be submitted to the Tender Inviting Authority on or before the last date & time of bid submission failing which the bid will not be opened & bid will be summarily rejected.

THE CRITICAL DATES OF TENDER ARE AS UNDER:

Sl. No.	Particulars	Date & Time
i)	Publishing Date & Time	09.09.2022, 4:30 PM
ii)	Document Download Start Date & Time	09.09.2022, 4:30 PM
iii)	Last date of Receipt of queries / clarification on bid.	04.10.2022, 4:00 PM
iv)	Pre bid meeting Date & Time	21.09.2022, 11:00 AM
v)	Bid Submission Start Date & Time	09.09.2022, 4:30 PM



vi)	Last date of Offline submission (address, date & time)	11.10.2022, 4:00 PM Address: General Manager (CP&A), NHDC Ltd., Near Hotel Lake View Ashoka, Shyamla Hills, Bhopal. Phone/Fax No. (+91) 755-4030112 Email: nhdclcandp1@gmail.com
vii)	Online Bid Submission Closing Date & Time	11.10.2022, 4:00 PM
viii)	Opening – Date & Time of offline submissions	12.10.2022, 4:00 PM Venue: General Manager (CP&A), NHDC Ltd., Near Hotel Lake View Ashoka, Shyamla Hills, Bhopal. Phone/Fax No. (+91) 755-4030112 Email: nhdclcandp1@gmail.com
ix)	Opening of Online Bid (Technical Bid (Part-I))	
x)	Price Bid Opening (Part-II) – Financial Bid	Venue, Date & time shall be intimated later to the bidders whose Techno-commercial Bids will be found responsive
xi)	Date & Time of Start of e-Reverse Auction	Shall be intimated separately by NHDC

2. ELIGIBLE BIDDERS:

2.1 This Invitation for Bid is open to:

- The bidders who are incorporated legal entity and are legally and financially autonomous, operate under commercial law of their respective jurisdiction.
- All bidders meeting the qualification criteria as defined in ITB clause 3.

2.2 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices by the Employer, any Government institution or Public Sector Undertaking in India in accordance with ITB clause 33.0 or otherwise.

2.3 The Bidders whose contract(s) have been terminated due to poor performance by the Employer, shall not be allowed to participate in the bidding process for next 5 years w.e.f the date of notification of termination.

2.4 Bidders shall not have been banned/ de-listed/ black listed/ debarred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings



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(Annexure-2A) to Integrity Pact (Annexure-2 of ITB). Self-Declaration in this regard is to be submitted as per the enclosed proforma. (Annexure -1 of ITB)

- 2.5 To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in this regard shall make the bid non-responsive.

Even though the bidders meet the qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements.

3. QUALIFICATION OF THE BIDDER

- 3.1 All bidders shall include the following information and documents with their bids in Qualification Information unless otherwise stated in the ITB:

- Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Additional information as sought in the Annexure- 3A (Qualification Information Sheets of ITB) shall be provided.
- Work experience to demonstrate meeting the criteria stipulated in clause 3.2 A.1 shall be provided in Annexure-3B (Qualification Information Sheets of ITB). The work experience shown shall be supported with certificate(s) from the Engineer-in-charge/Project head of the concerned work.
- Information on financial criteria stipulated in clause 3.2 B shall be furnished along with Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 5 (Five) years. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the last 5 (Five) years shall be submitted to ascertain bidder's meeting the financial criteria.
- Time Schedule (as per Appendix-4 of Vol.5: Forms and Procedures)

3.2 QUALIFICATION CRITERIA:

The qualification will be subject to Bidder's fulfillment of the Qualification Criteria set and stipulated hereunder, substantiated by authentic and relevant information and details. Additional information in support of their claims of achievements may be



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furnished in any form of their device and design. The Bidder(s) who wish to apply for Tender for the aforesaid work must satisfy the following qualifying criteria:

3.2.A Technical Criterion:

3.2.A.1 The bidder should have experience of having successfully completed a Solar Power Project on Engineering, Procurement and Construction (EPC) basis, as a Contractor/ Developer, during the last seven (07) years as on the last date of the month previous to the month in which bids are invited, having capacities as below:

(a). The bidder should have Designed, Supplied, Erected / Supervised Erection and Commissioned/ Supervised Commissioning of Solar Photo Voltaic (SPV) based Grid connected Power Plant(s) of cumulative installed capacity of 4 MW or higher, out of which at least one plant should have been of 1 MW at a single location.

Or

(b). The bidder should be a Developer of Solar Photo Voltaic (SPV) based Grid connected Power Plant(s) of cumulative installed capacity of 4 MW or higher, out of which at least one plant should have been of 1 MW at a single location.

Note:-

- The reference SPV based grid connected power plant of 1 MW or higher capacity should be at a single location Developed by the bidder for itself or any other client.
- SPV based Roof Top/ Ground Mounted/ Floating Solar Power Projects, which are Grid connected, shall be considered eligible for QR purposes.
- Bidder shall submit certificate of Successful Completion and operation from the owner.
- In case the award for the reference work has been received by the bidder either directly from the owner of plant or any other intermediary organization, a certificate from such owner of plant or the intermediary organization shall be required to be furnished by the bidder along with its bid document in support of its claim of meeting requirement stipulated above. Certificate from owner of the



plant shall also be furnished by the bidder for successful operation of the reference plant.

- e. Developer means an entity who has either executed or got executed the work/project as owner of Industrial projects.

3.2. A.2 The bidder should have experience of successful Operation & Maintenance of Solar PV Project for at least one 1 MW Solar PV Project for at least one year during the preceding seven (07) years, as on the last date of the month prior to bid submission date.

3.2 B. Financial Criterion:-

- i. **Turnover:** Minimum Average Annual turnover of the bidder in the preceding three years ending 31st March 2022 shall be **Rs. 148.49 Crores.**
- ii. **Networth:** The net worth of the Bidder on the closing day of any 03 (three) Financial years out of last 05 (five) years should be positive.

'Net Worth' means the aggregate value of the paid-up share capital and all free reserves created out of the profits, securities premium account and debit or credit balance of profit and loss account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation.

For assessment, relevant pages of Annual Report containing Net Worth figure duly certified by Authorized representative of Bidders, otherwise, figure duly authenticated by the Statutory Auditors should be submitted.

- iii. **Working Capital:** The working capital (current assets minus current liabilities) shall be atleast 2 times the monthly cash flow requirement i.e. **Rs. 12.37 Crores.**

For this purpose current assets and current liabilities will be considered as classified in the audited balance sheet for the financial year immediately preceding the date of opening of Bids. If the Working Capital calculated from the audited Balance Sheets is negative then such working capital shall be treated as zero. In case there is a shortfall in the Working Capital as per this, the unutilized Cash Credit Limits sanctioned to the bidder by the Bank/ Financial Institutions of National/ International repute shall be considered to meet the shortfall.



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The statement displaying Cash Credit limits should not be more than three months old as on the last date for submission of bids.

Notes:

1. Other income shall not be considered for arriving at Annual Turnover.
2. The Bidder's financial evaluation vis a vis the requirement as stipulated above shall be done on the basis of duly printed (offset) Annual Report/ Audited Financial Statement for the immediately preceding 5 (Five) years submitted by the Bidder along with the bid. Further, standalone audited Annual Financial Statement of Bidder shall be forming part of the Annual Report.

In case, if Bidder has not submitted the above Annual Report/ Audited Financial Statement along with bid, then a certificate from CEO/ CFO of the Bidder shall be submitted along with the bid mentioning that the requirement of Annual Report as per governing law of country is not mandatory. In such cases duly notarized copies of Audited Printed Annual Financial Statement (Balance Sheet, Profit & Loss Statement, cash flow statement, Auditor's Report thereon including all relevant Schedules/ Annexures etc.) for the immediately preceding 5 (Five) years be submitted by the Bidder along with the bid.
3. In case where Audited financial results for the immediately preceding year are not available, then a statement of account as on the closing date of the immediately preceding financial year depicting the Turnover, Net Worth, Working Capital (calculated as per laid down criteria) duly certified by their Statutory Auditor carrying out the Statutory Audit shall be enclosed with the bid along with copy of appointment letter of the Statutory Auditor.
4. Wherever, the Annual Report/ duly notarized copies of Audited Printed Annual Financial Statement are in language other than English, then copy duly translated & printed into English language and certified by approved/ recognized English translator shall be submitted with the Bid.
5. For conversion of foreign exchange, the rate as applicable at the end of the respective accounting year shall be considered.
6. In addition to above, wherever audited printed Annual Financial Statement contain turnover pertaining to other activities besides construction turnover of Bidder and breakup of turnover is not directly available from such financial



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- statements, then statement of account depicting the construction turnover for that year duly certified by their Statutory Auditor carrying out the statutory audit shall also be enclosed with the Bid.
7. The qualification given by Statutory Auditors on the Financial Statements shall be factored appropriately for calculating Net Worth, Turnover and Working Capital etc.
 8. For evaluation of the Financial Criteria, the annual reports/ Audited Financial Statement up to Financial Year 2021-22 shall be considered.
- iv. The Bidder against whom proceedings for insolvency under the Insolvency and Bankruptcy code 2016, or as amended from time to time, have started, shall not be eligible for bidding. The same shall also be applicable to the bidder company who has taken unconditional technical and/or financial support from their Parent/ Holding company, against whom proceedings for insolvency under the Insolvency and Bankruptcy code 2016, or as amended from time to time, have started.

In case, bidder in respect of whom any application for initiating corporate insolvency resolution process was not admitted at the time of submission of bid but subsequently during the period of evaluation of bids or any time before the work is awarded, any such application is admitted by the Adjudicating Authority under the IBC 2016), the bidder shall be considered as ineligible and his bid shall be rejected.

An undertaking that “no insolvency proceedings is admitted by the Adjudicating Authority against bidder under the IBC 2016 (equivalent laws of the country where the firm has been incorporated / registered shall be applicable)” shall be submitted on letter head duly signed by the authorized representative of bidder.

Further, the bidder after submitting the bid till the time of award of work, shall inform NHDC regarding any admission of application for corporate insolvency resolution process by the Adjudicating Authority under the IBC 2016 against bidder and any suppression of such fact shall render the bidder liable for rejection of his bid and banning of business dealing as per terms and conditions of Guidelines of banning of business dealings under Integrity Pact.

3.2.C BIDS BY MERGED/ ACQUIRED/ SUBSIDIARY COMPANIES:

In case of a Bidder company, formed after merger and/or acquisition of other companies, past experience and other antecedents of the merged/acquired



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companies will be considered for qualification of such Bidder company provided such Bidder company continues to own the requisite assets and resources of the merged/acquired companies needed for execution and successful implementation of the work package put to tender.

If the Bidder company is a Subsidiary Company and applies for qualification on the unconditional technical and financial strength of the Parent/Holding Company, the same shall be considered provided the Parent/ Holding Company commits to sign a Separate Agreement with NHDC confirming full support for the general, specific and financial requirements of the Subsidiary Company and commits to take up the work itself in case of non-performance by the Subsidiary Company in the event of award of the work to the Bidder Subsidiary Company. An undertaking by the Parent/Holding Company to this effect shall be submitted along with the Bid. A Subsidiary Company intending to qualify on the strength of Parent/ Holding Company shall not be allowed to participate as a 'Sub-Contractor'.

For the purpose stated herein above in this clause, 'Parent Company' shall mean the 'Holding Company' owning majority (more than 50%) shares of such Bidder (Subsidiary) Company. Similarly by extensions of this interpretation, if "A" is owned by a 'Holding Company' "B" which in turn is owned by another 'Holding Company' "C", then "C" is construed as the 'Parent Company' of "A" as well as "B" and so on. An apex 'Parent Company' may own number of independent Subsidiary/Group Companies and if any of these Subsidiary/Group Company commits assured support and unhindered access to its assets and resources to another Subsidiary/Group Company (Bidder in this case) under the same apex 'Parent Company' then experience and other credentials of such Subsidiary/Group Company shall be considered for qualification of the Bidder Subsidiary Company provided such commitment is evidenced/authorised and guaranteed by the apex 'Parent Company'.

In case Bidder Company (Subsidiary Company) gets qualified and awarded the work package, the Parent/ Holding Company will be required to furnish an additional performance bank guarantee of value equivalent to (03%) three percent of the Contract Price or portion of work (Where the Subsidiary Company is Joint Venture Partner) as the case may be, in addition to normal Performance Bank Guarantee to be submitted by the Bidder Company to the Employer within 28 days of issue of Notification of award besides entering into a separate Agreement. The experience of subsidiary companies of the Parent/ Holding Company will be considered experience



of the Parent/ Holding Company.

3.3 Each bidder must also produce with their Bid:

- i.) PAN No. and EPF Registration No. ;
- ii.) GST Registration No.
- iii.) A declaration that the information furnished with the bid documents is correct in all respects in **Annexure-1**: Form of declaration of ITB
- iv.) Such other certificates, if any, as defined in the ITB.

3.4 To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents as required under clause 3.2 shall make the bid non-responsive.

3.5 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements.

4. TIME FOR COMPLETION

The successful bidder shall complete the entire work within the time specified under Sl. No.-1 above, to be reckoned from the date of letter of award (LOA)/ letter of intent (LOI).

5. Tenders must be accompanied by the earnest money of the amount specified for the work in the table. The bids not accompanied by the requisite bid security shall be rejected as non-responsive.

6. PRE-BID MEETING

- a) A Pre-bid meeting open to all the prospective bidders will be held on **21.09.2022 at 11:00 Hrs** at NHDC Ltd., Corporate Office, Shyamla Hills, Bhopal, wherein they shall be given an opportunity to obtain clarifications, if any, regarding the work and bid conditions.
- b) Prospective bidders may submit their queries, if any, by email/ courier at address of Tender Inviting Authority at least 3 (three) days before the pre-bid meeting so that the same can be replied during the meeting.
- c) The bidders may also attend Pre-bid meeting through video conferencing on scheduled date and time or as amended. The bidders who wish to join the meeting through video-conferencing shall intimate Tender Inviting Authority (TIA) at least 01 (One) day prior to pre-bid meeting, their details viz. name of participant &



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designation, mobile no., e-mail address, name of firm or any other information are required for video-conferencing. The participant should have good internet connectivity, as TIA shall not be held responsible for any disruption due to internet or any technical issues.

- d) Meeting ID alongwith password shall be shared 01 (one) hour prior to scheduled time to the participant's e-mail/ mobile no. of prospective bidder.

7. BID SUBMISSION

- i.) **Online Bid Submission** – Technical Bid (Cover-I) and Price Bid (Cover-II) (Electronic format) complete in all respect must be uploaded at the aforesaid portal by the date & time as per Sl. No.1 above.
- ii.) **Offline Bid Submission** complete in all respect must be delivered in sealed envelopes to the address upto the last date & time of submission.

In the event of the specified date or amendment, if any, for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment if any.

8. The currency for the Bid shall be Indian Rupee only.
9. Bids shall be valid for a period as mentioned in S No. 1 after the deadline for online Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid, the bid of such bidder shall be rejected and Bid Security submitted by the Bidder shall be forfeited.
10. The Techno-commercial Bid shall be opened online at venue on the specified date & time as per S.No.-1. The time and date for opening of Financial Bid of bidders qualified in the technical bid shall be communicated to them at later date after evaluation of technical bids.

11. E-tendering: Instruction for online bid submission

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <https://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.



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11.1 Registration:

- i.) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal by using the "Online Bidder Enrolment" option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii.) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii.) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv.) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India one Token/Smart Card.
- v.) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi.) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii.) Bidders can then log into the site through the secured login by entering their userID/ password and the password of the DSC/ e-Token.

11.2 Searching for Tender documents:

- a. There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b. Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/email in case there is any corrigendum issued to the tender document.



- c. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

11.3 Preparation of Bids:

- a. For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the 'My Favourite' folder of bidders account from where bidder can view all the details of the tender document.
- b. Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c. Any clarifications if required then same may be obtained online through the tender site or through the contact details given in the tender document.
- d. Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats. If there is more than one document, they can be clubbed together using zip format. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of scanned documents.
- e. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "MySpace" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

11.4 Submission of Bids:

- i) Bidder should log into the site well in advance for bid submission so that he/ she uploads the bid in time i.e. on or before the bid submission time.
- ii) Bidder has to submit Earnest Money Deposit (EMD) as per ITB clause 14.



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- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- v) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vi) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2 MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- vii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in white background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the template of "Schedule of Quantities & Prices" file is found to be modified/ tampered by the bidder which tantamount to fraudulent practices and the bid shall be rejected and further dealt as per provision of clause no 33 of ITB including forfeiture of EMD. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in Cover-II will result in rejection of the tender.
- viii) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- ix) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- x) Bidder should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting bid submission, bid opening etc., in the e-tender system.



एन एच डी सी लिमिटेड

(एनएचपीसी लिमिटेड एवं मध्य प्रदेश शासन का संयुक्त उद्यम)



NHDC Limited

(A Joint Venture of NHPC Limited & Govt. of M.P.)

- xi) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk. Toll Free Number 1800- 3070-2232 Phone Nos. 0755-4030067 and 0755-4030114.

12. Any corrigendum, subsequent amendments and/or extension of dates, if any, for submission of Bids shall be posted on the portal <https://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.
13. The employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.
14. In case of any difference between wordings of English and Hindi version of 'Notice Inviting Tender', English version shall prevail.

विवरण/ऑनलाइन टेंडरिंग संबंधी सूचना यथा सीपीपी पोर्टल पर पंजीकरण बिड की तैयारी, बिड का प्रस्तुत करना इत्यादी जानकारी टेण्डर दस्तावेज में उपलब्ध है।

एनएचडीसी के लिए

कृते

महाप्रबंधक (सी. पी एण्ड ए.)

फैक्स/फोन नं. 0755-4030112

Email: nhdclcandp1@gmail.com

पंजीकृत कार्यालय: एन एच डी सी परिसर, होटल लेकव्यू अशोक के पास, श्यामला हिल्स, भोपाल – 462013 (म.प्र.)
Registered Office: NHDC Parisar, Near Hotel Lake View Ashoka, Shyamla Hills, Bhopal – 462013 (M.P.)
दूरभाष/Telephone : 0755 - 4030112, फैक्स/Fax: 0755 - 4030112, website: www.nhdcindia.com

Corporate Identity No. (CIN) : U31200MP2000GOI014337



एन एच डी सी लिमिटेड

(एनएचपीसी लिमिटेड एवं मध्य प्रदेश शासन का संयुक्त उद्यम)



NHDC Limited

(A Joint Venture of NHPC Limited & Govt. of M.P.)

प्रतिलिपि

1. समस्त विभागाध्यक्ष/परियोजना प्रमुख
2. सूचना पटल-निगम मुख्यालय/इंदौर/खण्डवा/नर्मदा नगर/ ओंकारेश्वर परियोजना, सिद्धवरकुट /फरीदाबाद।
3. कलेक्टर कार्यालय, ओल्ड सेक्रेटेरियट भवन, भोपाल।
4. मुनिसिपल कमिशनर, भोपाल मुनिसिपल कारपोरेशन, सदर मंजिल, नगर निगम, भोपाल।
5. मुख्य अभियंता, (सी.पी. डब्ल्यू. डी.), 52 ए, निर्माण सदन, अरेरा हिल्स, होशंगाबाद रोड भोपाल।
6. मुख्य अभियंता, पी. डब्ल्यू. डी. (केपिटल जोन), सी-विंग, 1st फ्लोर, सतपुरा भवन, भोपाल (म. प्र.)

वृहद् परिचालन
एवं सूचना पटल
पर लगाने
हेतु अनुरोध

No. NHDC /1C/810/2022/0621

Dated: 08.09.2022

NOTICE INVITING TENDER
(Domestic Competitive Bidding)
(e-TENDERING WITH e-RA)

1. Online bids are invited through Domestic Competitive Bidding in Single Stage -Two Part Bidding Basis (i.e. Part-I: Technical Bid and Part-II : Financial Bid) with e-Reverse Auction (e-RA) by NHDC Ltd. from eligible Bidders for **“Design, Engineering, Procurement & Construction (EPC) Contract for development of 8 MW, Ground Mounted Solar Photo Voltaic (SPV) Plant at Sanchi, Dist. Raisen, (MP) including evacuation arrangement up to DISCOM substation along with Five Years Comprehensive Operation & Maintenance of plant under KUSUM-C as per RFP invited by MPUVNL”**

The details of work are available in the tender document which can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> and the bid is to be submitted online only on <https://eprocure.gov.in/eprocure/app> upto last date and time of submission of tender. Sale of physical tender document is not applicable.

E-Reverse Auction (e-RA) shall be conducted. The decision of NHDC regarding adoption of e-RA shall be final.

THE BRIEF DETAILS OF THE TENDER ARE AS UNDER:

Sl. No.	Item	Description
i)	Estimated Cost	Rs. 43.31 Cr. with taxes includes development of 08 MW Solar project in all respect, evacuation line and bay and 05 year O&M charges
ii)	Mode of tendering	e-procurement System Cover-I: Techno-Commercial Bid Cover-II: Price Bid
iii)	Cost of bid document	Rs. 5900/- including GST@18% (Rupees Five Thousands & Nine Hundreds only) , (in the form of DD/ BC/ Online (NEFT/ RTGS etc.) favouring “NHDC Ltd.” payable at Bhopal).
iv)	EMD	Rs.65,00,000/- (Rupees Sixty Five Lakhs only) (in the form of BG/BC/DD favouring “NHDC Ltd.” payable at Bhopal).
v)	Period of Bid Validity	90 days from the last date of submission of online Bids
vi)	Completion Period	a)Completion Period of “Design, Engineering, Procurement & Construction (EPC) Contract for development of 8 MW, Ground Mounted Solar Photo Voltaic (SPV) Plant at Sanchi, Dist. Raisen (MP) including evacuation arrangement up to DISCOM substation along with Five Years Comprehensive Operation & Maintenance of plant under KUSUM-C as per RFP invited by MPUVNL” from the date of issue of Notification of Award including Commissioning Period is 07 (Seven) months.

		b) Duration of Comprehensive Operation & Maintenance is 05 years from the date of completion of the project.
vii)	Tender Inviting Authority	General Manager (CP&A) , NHDC Ltd., Corporate Office, Shyamla Hills, Bhopal. Phone/Fax No. 0755-4030112, Email: nhdclcandp1@gmail.com

Note: Tender Fee and EMD (both in original) as per Clause 4.0 & 14.0 of Vol.0, Section-II i.e. ITB respectively should be submitted to the Tender Inviting Authority on or before the last date & time of bid submission failing which the bid will not be opened & bid will be summarily rejected.

THE CRITICAL DATES OF TENDER ARE AS UNDER:

Sl. No.	Particulars	Date & Time
i)	Publishing Date & Time	09.09.2022, 4:30 PM
ii)	Document Download Start Date & Time	09.09.2022, 4:30 PM
iii)	Last date of Receipt of queries / clarification on bid.	04.10.2022, 4:00 PM
iv)	Pre bid meeting Date & Time	21.09.2022, 11:00 AM
v)	Bid Submission Start Date & Time	09.09.2022, 4:30 PM
vi)	Last date of Offline submission (address, date & time)	11.10.2022, 4:00 PM Address: General Manager (CP&A), NHDC Ltd. , Near Hotel Lake View Ashoka, Shyamla Hills, Bhopal. Phone/Fax No. (+91) 755-4030112 Email: nhdclcandp1@gmail.com
vii)	Online Bid Submission Closing Date & Time	11.10.2022, 4:00 PM
viii)	Opening – Date & Time of offline submissions	12.10.2022, 4:00 PM Venue: General Manager (CP&A), NHDC Ltd. , Near Hotel Lake View Ashoka, Shyamla Hills, Bhopal. Phone/Fax No. (+91) 755-4030112 Email: nhdclcandp1@gmail.com
ix)	Opening of Online Bid (Technical Bid (Part-I))	
x)	Price Bid Opening (Part-II) – Financial Bid	Venue, Date & time shall be intimated later to the bidders whose Techno-commercial Bids will be found responsive
xi)	Date & Time of Start of e-Reverse Auction	Shall be intimated separately by NHDC

2. ELIGIBLE BIDDERS:

- 2.1 This Invitation for Bid is open to:
- The bidders who are incorporated legal entity and are legally and financially autonomous, operate under commercial law of their respective jurisdiction.
 - All bidders meeting the qualification criteria as defined in ITB clause 3.
- 2.2 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices by the Employer, any Government institution or Public Sector Undertaking in India in accordance with ITB clause 33.0 or otherwise.
- 2.3 The Bidders whose contract(s) have been terminated due to poor performance by the Employer, shall not be allowed to participate in the bidding process for next 5 years w.e.f the date of notification of termination.
- 2.4 Bidders shall not have been banned/ de-listed/ black listed/ debarred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings (Annexure-2A) to Integrity Pact (Annexure-2 of ITB). Self-Declaration in this regard is to be submitted as per the enclosed proforma. (Annexure -1 of ITB)
- 2.5 To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in this regard shall make the bid non-responsive.

Even though the bidders meet the qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements.

3. QUALIFICATION OF THE BIDDER

- 3.1 All bidders shall include the following information and documents with their bids in Qualification Information unless otherwise stated in the ITB:
- Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Additional information as sought in the **Annexure-3A** (Qualification Information Sheets of ITB) shall be provided.
 - Work experience to demonstrate meeting the criteria stipulated in clause 3.2 A.1 shall be provided in **Annexure-3B** (Qualification Information Sheets of ITB). The work experience shown shall be supported with certificate(s) from the Engineer-in-charge/Project head of the concerned work.
 - Information on financial criteria stipulated in **clause 3.2 B** shall be furnished along with Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 5 (Five) years. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the last 5 (Five) years shall be submitted to ascertain bidder's meeting the financial criteria.
 - Time Schedule (as per **Appendix-4** of Vol.5: Forms and Procedures)

3.2 QUALIFICATION CRITERIA:

The qualification will be subject to Bidder's fulfillment of the Qualification Criteria set and stipulated hereunder, substantiated by authentic and relevant information and details. Additional information in support of their claims of achievements may be furnished in any form of their device and design. The Bidder(s) who wish to apply for Tender for the aforesaid work must satisfy the following qualifying criteria:

3.2.A Technical Criterion:

3.2. A.1 The bidder should have experience of having successfully completed a Solar Power Project on Engineering, Procurement and Construction (EPC) basis, as a Contractor/ Developer, during the last seven (07) years as on the last date of the month previous to the month in which bids are invited, having capacities as below:

(a). *The bidder should have Designed, Supplied, Erected / Supervised Erection and Commissioned/ Supervised Commissioning of Solar Photo Voltaic (SPV) based Grid connected Power Plant(s) of cumulative installed capacity of 4 MW or higher, out of which at least one plant should have been of 1 MW at a single location.*

Or

(b). *The bidder should be a Developer of Solar Photo Voltaic (SPV) based Grid connected Power Plant(s) of cumulative installed capacity of 4 MW or higher, out of which at least one plant should have been of 1 MW at a single location.*

Note:-

- a. The reference SPV based grid connected power plant of 1 MW or higher capacity should be at a single location Developed by the bidder for itself or any other client.
- b. SPV based Roof Top/ Ground Mounted/ Floating Solar Power Projects, which are Grid connected, shall be considered eligible for QR purposes.
- c. Bidder shall submit certificate of Successful Completion and operation from the owner.
- d. In case the award for the reference work has been received by the bidder either directly from the owner of plant or any other intermediary organization, a certificate from such owner of plant or the intermediary organization shall be required to be furnished by the bidder along with its bid document in support of its claim of meeting requirement stipulated above. Certificate from owner of the plant shall also be furnished by the bidder for successful operation of the reference plant.
- e. Developer means an entity who has either executed or got executed the work/ project as owner of Industrial projects.

3.2. A.2 The bidder should have experience of successful Operation & Maintenance of Solar PV Project for at least one 1 MW Solar PV Project for at least one year during the preceding seven (07) years, as on the last date of the month prior to bid submission date.

3.2 B. Financial Criterion:-

- i. **Turnover:** Minimum Average Annual turnover of the bidder in the preceding three years ending 31st March 2022 shall be **Rs. 148.49 Crores.**
- ii. **Networth:** The net worth of the Bidder on the closing day of any 03 (three) Financial years out of last 05 (five) years should be positive.

'Net Worth' means the aggregate value of the paid-up share capital and all free reserves created out of the profits, securities premium account and debit or credit balance of profit and loss account, after deducting the aggregate value of the accumulated losses, deferred expenditure and miscellaneous expenditure not written off, as per the audited balance sheet, but does not include reserves created out of revaluation of assets, write-back of depreciation and amalgamation.

For assessment, relevant pages of Annual Report containing Net Worth figure duly certified by Authorized representative of Bidders, otherwise, figure duly authenticated by the Statutory Auditors should be submitted.

- iii. **Working Capital:** The working capital (current assets minus current liabilities) shall be atleast 2 times the monthly cash flow requirement i.e. **Rs. 12.37 Crores.**

For this purpose current assets and current liabilities will be considered as classified in the audited balance sheet for the financial year immediately preceding the date of opening of Bids. If the Working Capital calculated from the audited Balance Sheets is negative then such working capital shall be treated as zero. In case there is a shortfall in the Working Capital as per this, the unutilized Cash Credit Limits sanctioned to the bidder by the Bank/ Financial Institutions of National/ International repute shall be considered to meet the shortfall.

The statement displaying Cash Credit limits should not be more than three months old as on the last date for submission of bids.

Notes:

1. Other income shall not be considered for arriving at Annual Turnover.
2. The Bidder's financial evaluation vis a vis the requirement as stipulated above shall be done on the basis of duly printed (offset) Annual Report/ Audited Financial Statement for the immediately preceding 5 (Five) years submitted by the Bidder along with the bid. Further, standalone audited Annual Financial Statement of Bidder shall be forming part of the Annual Report.

In case, if Bidder has not submitted the above Annual Report/ Audited Financial Statement along with bid, then a certificate from CEO/ CFO of the Bidder shall be submitted along with the bid mentioning that the requirement of Annual Report as per governing law of country is not mandatory. In such cases duly notarized copies of Audited Printed Annual Financial Statement (Balance Sheet, Profit & Loss Statement, cash flow statement, Auditor's Report thereon including all relevant Schedules/ Annexures etc.) for the immediately preceding 5 (Five) years be submitted by the Bidder along with the bid.

3. In case where Audited financial results for the immediately preceding year are not available, then a statement of account as on the closing date of the immediately preceding financial year depicting the Turnover, Net Worth, Working Capital (calculated as per laid down criteria) duly certified by their Statutory Auditor carrying out the Statutory Audit shall be enclosed with the bid along with copy of appointment letter of the Statutory Auditor.

4. Wherever, the Annual Report/ duly notarized copies of Audited Printed Annual Financial Statement are in language other than English, then copy duly translated & printed into English language and certified by approved/ recognized English translator shall be submitted with the Bid.
 5. For conversion of foreign exchange, the rate as applicable at the end of the respective accounting year shall be considered.
 6. In addition to above, wherever audited printed Annual Financial Statement contain turnover pertaining to other activities besides construction turnover of Bidder and breakup of turnover is not directly available from such financial statements, then statement of account depicting the construction turnover for that year duly certified by their Statutory Auditor carrying out the statutory audit shall also be enclosed with the Bid.
 7. The qualification given by Statutory Auditors on the Financial Statements shall be factored appropriately for calculating Net Worth, Turnover and Working Capital etc.
 8. For evaluation of the Financial Criteria, the annual reports/ Audited Financial Statement up to Financial Year 2021-22 shall be considered.
- iv.** The Bidder against whom proceedings for insolvency under the Insolvency and Bankruptcy code 2016, or as amended from time to time, have started, shall not be eligible for bidding. The same shall also be applicable to the bidder company who has taken unconditional technical and/or financial support from their Parent/ Holding company, against whom proceedings for insolvency under the Insolvency and Bankruptcy code 2016, or as amended from time to time, have started.

In case, bidder in respect of whom any application for initiating corporate insolvency resolution process was not admitted at the time of submission of bid but subsequently during the period of evaluation of bids or any time before the work is awarded, any such application is admitted by the Adjudicating Authority under the IBC 2016), the bidder shall be considered as ineligible and his bid shall be rejected.

An undertaking that “no insolvency proceedings is admitted by the Adjudicating Authority against bidder under the IBC 2016 (equivalent laws of the country where the firm has been incorporated / registered shall be applicable)” shall be submitted on letter head duly signed by the authorized representative of bidder.

Further, the bidder after submitting the bid till the time of award of work, shall inform NHDC regarding any admission of application for corporate insolvency resolution process by the Adjudicating Authority under the IBC 2016 against bidder and any suppression of such fact shall render the bidder liable for rejection of his bid and banning of business dealing as per terms and conditions of Guidelines of banning of business dealings under Integrity Pact.

3.2.C BIDS BY MERGED/ ACQUIRED/ SUBSIDIARY COMPANIES:

In case of a Bidder company, formed after merger and/or acquisition of other companies, past experience and other antecedents of the merged/acquired companies will be considered for qualification of such Bidder company provided such Bidder company continues to own the requisite assets and resources of the merged/acquired companies needed for execution and successful implementation of

the work package put to tender.

If the Bidder company is a Subsidiary Company and applies for qualification on the unconditional technical and financial strength of the Parent/Holding Company, the same shall be considered provided the Parent/ Holding Company commits to sign a Separate Agreement with NHDC confirming full support for the general, specific and financial requirements of the Subsidiary Company and commits to take up the work itself in case of non-performance by the Subsidiary Company in the event of award of the work to the Bidder Subsidiary Company. An undertaking by the Parent/Holding Company to this effect shall be submitted along with the Bid. A Subsidiary Company intending to qualify on the strength of Parent/ Holding Company shall not be allowed to participate as a 'Sub-Contractor'.

For the purpose stated herein above in this clause, 'Parent Company' shall mean the 'Holding Company' owning majority (more than 50%) shares of such Bidder (Subsidiary) Company. Similarly by extensions of this interpretation, if "A" is owned by a 'Holding Company' "B" which in turn is owned by another 'Holding Company' "C", then "C" is construed as the 'Parent Company' of "A" as well as "B" and so on. An apex 'Parent Company' may own number of independent Subsidiary/Group Companies and if any of these Subsidiary/Group Company commits assured support and unhindered access to its assets and resources to another Subsidiary/Group Company (Bidder in this case) under the same apex 'Parent Company' then experience and other credentials of such Subsidiary/Group Company shall be considered for qualification of the Bidder Subsidiary Company provided such commitment is evidenced/authorised and guaranteed by the apex 'Parent Company'.

In case Bidder Company (Subsidiary Company) gets qualified and awarded the work package, the Parent/ Holding Company will be required to furnish an additional performance bank guarantee of value equivalent to (03%) three percent of the Contract Price or portion of work (Where the Subsidiary Company is Joint Venture Partner) as the case may be, in addition to normal Performance Bank Guarantee to be submitted by the Bidder Company to the Employer within 28 days of issue of Notification of award besides entering into a separate Agreement. The experience of subsidiary companies of the Parent/ Holding Company will be considered experience of the Parent/ Holding Company.

3.3 Each bidder must also produce with their Bid:

- i.) PAN No. and EPF Registration No. ;
- ii.) GST Registration No.
- iii.) A declaration that the information furnished with the bid documents is correct in all respects in **Annexure-1: Form of declaration of ITB**
- iv.) Such other certificates, if any, as defined in the ITB.

3.4 To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient

to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents as required under clause 3.2 shall make the bid non-responsive.

- 3.5** Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements.

4. TIME FOR COMPLETION

The successful bidder shall complete the entire work within the time specified under SI. No.-1 above, to be reckoned from the date of letter of award (LOA)/ letter of intent (LOI).

5. Tenders must be accompanied by the earnest money of the amount specified for the work in the table. The bids not accompanied by the requisite bid security shall be rejected as non-responsive.

6. PRE-BID MEETING

- a) A Pre-bid meeting open to all the prospective bidders will be held on **21.09.2022 at 11:00 Hrs** at NHDC Ltd., Corporate Office, Shyamla Hills, Bhopal, wherein they shall be given an opportunity to obtain clarifications, if any, regarding the work and bid conditions.
- b) Prospective bidders may submit their queries, if any, by email/ courier at address of Tender Inviting Authority at least 3 (three) days before the pre-bid meeting so that the same can be replied during the meeting.
- c) The bidders may also attend Pre-bid meeting through video conferencing on scheduled date and time or as amended. The bidders who wish to join the meeting through video-conferencing shall intimate Tender Inviting Authority (TIA) at least 01 (One) day prior to pre-bid meeting, their details viz. name of participant & designation, mobile no., e-mail address, name of firm or any other information are required for video-conferencing. The participant should have good internet connectivity, as TIA shall not be held responsible for any disruption due to internet or any technical issues.
- d) Meeting ID alongwith password shall be shared 01 (one) hour prior to scheduled time to the participant's e-mail/ mobile no. of prospective bidder.

7. BID SUBMISSION

- i.) **Online Bid Submission** – Technical Bid (Cover-I) and Price Bid (Cover-II) (Electronic format) complete in all respect must be uploaded at the aforesaid portal by the date & time as per SI. No.1 above.
- ii.) **Offline Bid Submission** complete in all respect must be delivered in sealed envelopes to the address upto the last date & time of submission.

In the event of the specified date or amendment, if any, for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment if any.

8. The currency for the Bid shall be Indian Rupee only.

9. Bids shall be valid for a period as mentioned in S No. 1 after the deadline for online Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid, the bid of such bidder shall be rejected and Bid Security submitted by the Bidder shall be forfeited.
10. The Techno-commercial Bid shall be opened online at venue on the specified date & time as per S.No.-1. The time and date for opening of Financial Bid of bidders qualified in the technical bid shall be communicated to them at later date after evaluation of technical bids.

11. E-tendering: Instruction for online bid submission

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <https://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

11.1 Registration:

- i.) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal by using the "Online Bidder Enrolment" option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii.) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii.) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv.) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India one Token/Smart Card.
- v.) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi.) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii.) Bidders can then log into the site through the secured login by entering their userID/ password and the password of the DSC/ e-Token.

11.2 Searching for Tender documents:

- a. There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- b. Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/email in case there is any corrigendum issued to the tender document.
- c. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

11.3 Preparation of Bids:

- a. For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the 'My Favourite' folder of bidders account from where bidder can view all the details of the tender document.
- b. Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c. Any clarifications if required then same may be obtained online through the tender site or through the contact details given in the tender document.
- d. Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats. If there is more than one document, they can be clubbed together using zip format. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of scanned documents.
- e. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "MySpace" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

11.4 Submission of Bids:

- i) Bidder should log into the site well in advance for bid submission so that he/ she uploads the bid in time i.e. on or before the bid submission time.
- ii) Bidder has to submit Earnest Money Deposit (EMD) as per ITB clause 14.
- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.

- v) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vi) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2 MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- vii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in white background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the template of "Schedule of Quantities & Prices" file is found to be modified/ tampered by the bidder which tantamount to fraudulent practices and the bid shall be rejected and further dealt as per provision of clause no 33 of ITB including forfeiture of EMD. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in Cover-II will result in rejection of the tender.
- viii) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- ix) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- x) Bidder should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting bid submission, bid opening etc., in the e-tender system.
- xi) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk. Toll Free Number 1800- 3070-2232 Phone Nos. 0755-4030067 and 0755-4030114.

12. Any corrigendum, subsequent amendments and/or extension of dates, if any, for submission of Bids shall be posted on the portal <https://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.
13. The employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby

incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.

14. In case of any difference between wordings of English and Hindi version of 'Notice Inviting Tender', English version shall prevail.

(For & on behalf of NHDC Ltd.)

-Sd/-

General Manager (CP&A),
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Madhya Pradesh, India
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Email: nhdclcandp1@gmail.com

Copy to:-

1. All HOD/ HOP's
2. Notice Board of NHDC office at Bhopal/Indore/Khandwa/Narmada Nagar/
Sidhawarkut.
3. Collectorate Office, Old Secretariat Building, Bhopal
4. The Municipal Commissioner, Bhopal Municipal Corporation. Sadar Manzil, Nagar
Nigam Bhopal.
5. The Chief Engineer, CPWD, 52 A, Nirmaan Sadan, Arera Hills, Hoshangabad Road,
Bhopal
6. The Chief Engineer, PWD (Capital Zone), C-Wing, 1st Floor, Satpura Bhawan,
Bhopal

With
request for
wide
circulation
& display
on notice
board